Embassy of the United States of America

September 23, 2020

Subject: Solicitation Notice – Neo Building Janitorial Services

Ref.: 19FR6320Q0088/AH

The Embassy of the United States of America in Paris intends to issue a request for quotations for Janitorial services at Neo Building in Paris.

Only companies specializing in this field of work with valid permits should apply for a solicitation package.

The issuance of the solicitation package is anticipated to be on September 24, 2020. The due date and time for this RFQ is October 20, 2020 – 16:00.

Interested parties should contact Ms. Anne HIBERT by phone at 01 43 12 24 45 or email hibertac@state.gov, in order to receive a solicitation package. Details to be provided by the company are:

- Name and address if company
- Name of requestor and designation
- Contact details – email address and phone numbers

Instructions for submission of proposal will be stated in the request for quotation.

Offerors must register in the System for Award Management (SAM) prior to submission. Registration information is available in link below:

https://www.statebuy.state.gov/pd/Pages/AdditionalVendorReg.aspx

As registration may be a lengthy process, interested offerors should initiate the registration as soon as possible. The resultant SAM number must be provided with the proposal submission.

The U.S. Government intends to award a contract that is the most advantageous to the Government, price and other factors considered. We intend to award a contract based on initial offers, without holding discussions, although we may hold discussions with companies in the comparison range if there is a need to do so.