



*Embassy of the United States of America*

January 23, 2019

Subject: Solicitation notice – Hotel room, conference spaces and catering services

Ref.: 19FR6319Q0015/DM

The Embassy of the United States of America in Paris intends to issue a solicitation for the booking of hotel rooms and conference spaces with catering services for a conference to be held by the Embassy Africa Regional Services from March 5 to 7, 2019.

Only companies specializing in this field of work with valid permits and experience should apply for a solicitation package.

The issuance of the solicitation package is anticipated to be on January 24, 2019. The due date of bids will be at 4.00 p.m. on February 7, 2019.

Interested parties should contact Ms. Dominique MAZIER by phone at 01 43 12 22 22, in order to receive a solicitation package. Details to be provided by the company are:

- Name and address if company
- Name of requestor and designation
- Contact details – email address and phone numbers

Instructions for submission of proposal will be stated in RFQ #19FR6319Q0015.